



EXPEDITIONS

- IN -
etiquette

Student Ambassador Guidelines

Applications may be submitted online at www.ExpeditionsInEtiquette.com via the “Form” on the Student Ambassador Section.

Application deadline is March 15.

Applicants will learn whether they have been accepted by Email no later than May 1.

About the Student Ambassador program

The Student Ambassador program offers students the opportunity to gain experience in leadership, volunteering, event planning, meeting planning, public relations, and collaboration with other teen leaders from various schools.

This program is part volunteer, part pay. Student Ambassadors will receive payment for successfully completing their ambassador duties of assisting with the 5th-8th grade program events. See payment details below.

To be eligible to enter the training program, you must:

- ✓ be a Freshman, Sophomore, Junior or Senior in High School for the Fall program sessions. (8th graders may apply in the spring as they will be a freshman for the upcoming fall programs).
- ✓ have successfully completed two years of previous programs, (exceptions are sometimes made for outstanding students who have come into the program late.)
- ✓ have better than average dancing and social skills.
- ✓ have a pleasant and outgoing personality.
- ✓ have a positive attitude
- ✓ have the approval of your parents.

Members responsibilities will include:

- ✓ Planning and coordinating the **Fall Passport Party** for high school students
- ✓ assisting and leading the **Small Group Stations** for **7th and 8th graders**
- ✓ assisting with **taking pictures** during all events.
- ✓ assisting with the Expeditions in Etiquette Lower Level (5-8th grades) program at a specifically assigned location. Assistants will receive payment for successfully completing their assistant duties (there are three available; you can choose one, or both).
 - **Oklahoma City Program** location will meet on Sunday afternoons, at the Central Oklahoma Home Builders Association. Specific times TBA approximately 11:30-3:15 or 3:00-6:45pm.
Class Dates TBA: September, October, November, January
Balls: February TBA
 - **Edmond Program** location will meet on Monday nights, at the Nigh University Center. Specific times TBA approximately 4:30-9:15pm.
Classes: September, October, November, January,
Balls: February TBA

Student Ambassador Guidelines - Continued

Application Process

- Ambassadors will serve a nine-month term, beginning in July and ending in March. A 'welcome Meeting' will take place in the Spring.
- Those selected as Ambassadors will have an orientation in July at the Vega residence (details to be announced).
- Ambassadors are required to attend 75% of the meetings/activities scheduled between July and March. Ambassadors should participate in the Passport Party (date to be determined by Student Ambassador vote).
- Verification of volunteer hours will be provided and, if requested, letter of recommendations to colleges or potential employers will also be available upon successful completion of duties.
- Contact CareySue@CareySueVega.com with questions.

AMBASSADOR COMMITMENT

We ask that each Ambassador serve on the board for the duration of the school year in which they were chosen to serve.

Each Ambassador is expected to:

1. Be a good role model to others in: actions, words, deeds, and dress.
2. Attend the orientation listed above.
3. Attend 75% of the scheduled Ambassador meetings/activities. Three *unexcused* absences are grounds for removal from the program.

Meetings (outside of program dates) are tentatively scheduled on the following dates but are subject to change:

July TBA - 11:00am - 12:30pm

July TBA - 11:00am - 12:30pm

August TBA - 11:00am - 12:30pm, Pizza provided

August TBA - Meeting 6:30-8:00pm, Pizza provided

September TBA - Meeting 6:30-8:00pm, Pizza provided (Prep for Class 1)

September TBA - Meeting 6:30-8:00pm,, Pizza provided (Prep for Class 2 and 3)

TBA, **October** (Tentative, the 1st Thursday)) - Passport Party

October TBA- Meeting 6:30-8:00pm, Pizza provided (Prep for Class 4)

November TBA - Meeting 6:30-8:00pm, Pizza provided

January TBA - Meeting 6:30-8:00pm, Pizza provided (Prep for Class 5)

March TBA - Wrap up Party and Final Meeting 6:30-8:00pm, Pizza provided

4. Actively participate in a committee and in planning for Ambassador events.
5. Increase the public's awareness of Expeditions in Etiquette, especially the High School Program.
6. Send a letter of resignation if he/she cannot fulfill the responsibilities of an Ambassador.

Approximate breakdown of Payment and volunteer hours (for the entire year)

Programs, interacting as a role model with the 5th-8th graders:

- One 'session' will include one set of classes per location.
For example, Oklahoma City location, September, Class One (Level 5, 6, 7/8) from 11:30-3:15 or 3:00-6:45pm.
\$30 for completion of Class One.
Five 'sessions' plus one ball for this location = \$180 for completion of all sessions.
If you are absent from a 'session' you will not be paid for that session.
- Volunteer hours per (5th-8th grade) program: As many volunteer hours as you prefer. You may choose to not be paid if you prefer to receive more volunteer credit.
- Ambassador meetings: 10-14 volunteer hours
- More volunteer hours are available if needed.